



"Building Leaders through Education, Health, Wellness, Family and Community"

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August 3, 2019

To Whom It May Concern,

Nap Ford Community School Inc. / Legends Academy – both Title 1 schools that operate as CEP sites under NSLP were delayed in filing our Form 470 in EPC, this in turn delayed our Form 471 filings as it took a great deal of time to unpack a mess created by our previous E-rate consultant.

In 2017, the prior consultant filed the two schools as one. Legends Academy is a dba under Nap Ford Community School and the two schools share the same EIN but each school has their own DOE# (Nap Ford Community School Inc – 0062) and (Legends Academy – 0082).

We were denied E-rate funding in 2017 as a result. The consultant was not forthcoming with information resulting in the termination of his contract. In February 2019, we hired a new consultant – Fundraise411 (F411) – who reviewed our E-rate status. After adding them to our Nap Ford profile – BEN # 231521 - F411 contacted USAC to inquire on the best process for filing of our schools and was advised to register Legends separately with the FCC.

This filing was completed on 2/6/2019 and we were assigned the reg #0028264398. We then contacted USAC to create a profile for Legends but received no response and called for updates. On 3/1/19, we were advised by USAC that Legends Academy already had a profile BEN# 17008125 that had been created at some point by the former consultant, of which we were unaware. We then had to submit a request to remove the prior consultant in addition to updating the administrator so we could access the profile to complete the filings. We called USAC on multiple occasions where we were given the wrong instructions on how to make these changes. It was finally told to us on 3/22 that we needed a new email address in order to make the admin change and none of the prior emails had successfully went through. - See the attached case notes for the full timeline of events -

Forms 470 were filed in EPC on 3/7 for Nap Ford and 3/24 for Legends pushing us out of the filing window that closed on 3/27 to remain in compliance with 30-day procurement requirements. We waited to submit these forms until we were given the all clear by USAC to do so. We were then advised by USAC to file a waiver request considering the unique situation with our schools.

Given the extensive incorrect guidance from USAC that resulted in the delay in our filings, we are requesting a waiver for the FY2019 filing year. We appreciate your time and review of our case.